

MANDATORYDISCLOSURE

MANDATORYDISCLOSURE

I. NAMEOFTHEINSTITUTION

Ranibai Agnihotri Institute of Computer &Information
Technology
Bapuji Wadi,
Sindi (Meghe),
Wardha-442001
Maharashtra

Phone-07152-241075,254795
E-mail-www.raicit2007@rediffmail.com

II NAME&ADDRESSOFTHEDIRECTOR/PRINCIPAL

Dr.Smita kalokar (Director)
Bapuji wadi
Ramnagar,Wardha,
Wardha-442001
Phone-(M)-730488303
E-mail-Smkalokar@gmail.com

III NAMEOFTHEAFFILIATINGUNIVERSITY

RashtrasantTukadojiMaharajNagpurUniversity, Near
Maharaj Bagh,
Nagpur
Maharashtra

IV. GOVERNANCE

Members of Board:-

1.	Shri.ShankarparasadAgnihotri	-	Chairman
2.	Mrs.ShivkumariS.Agnihotri	-	Secretary
3.	Shri.SachinAgnihotri	-	Member
4.	Shri.AnilkumarRode	-	Member
5.	Dr.AshokJain	-	Member
6.	Shri.MakarandPathak	-	Member
7.	Shri.RameshMurdio	-	Member

Members of Academic Advisory Board:

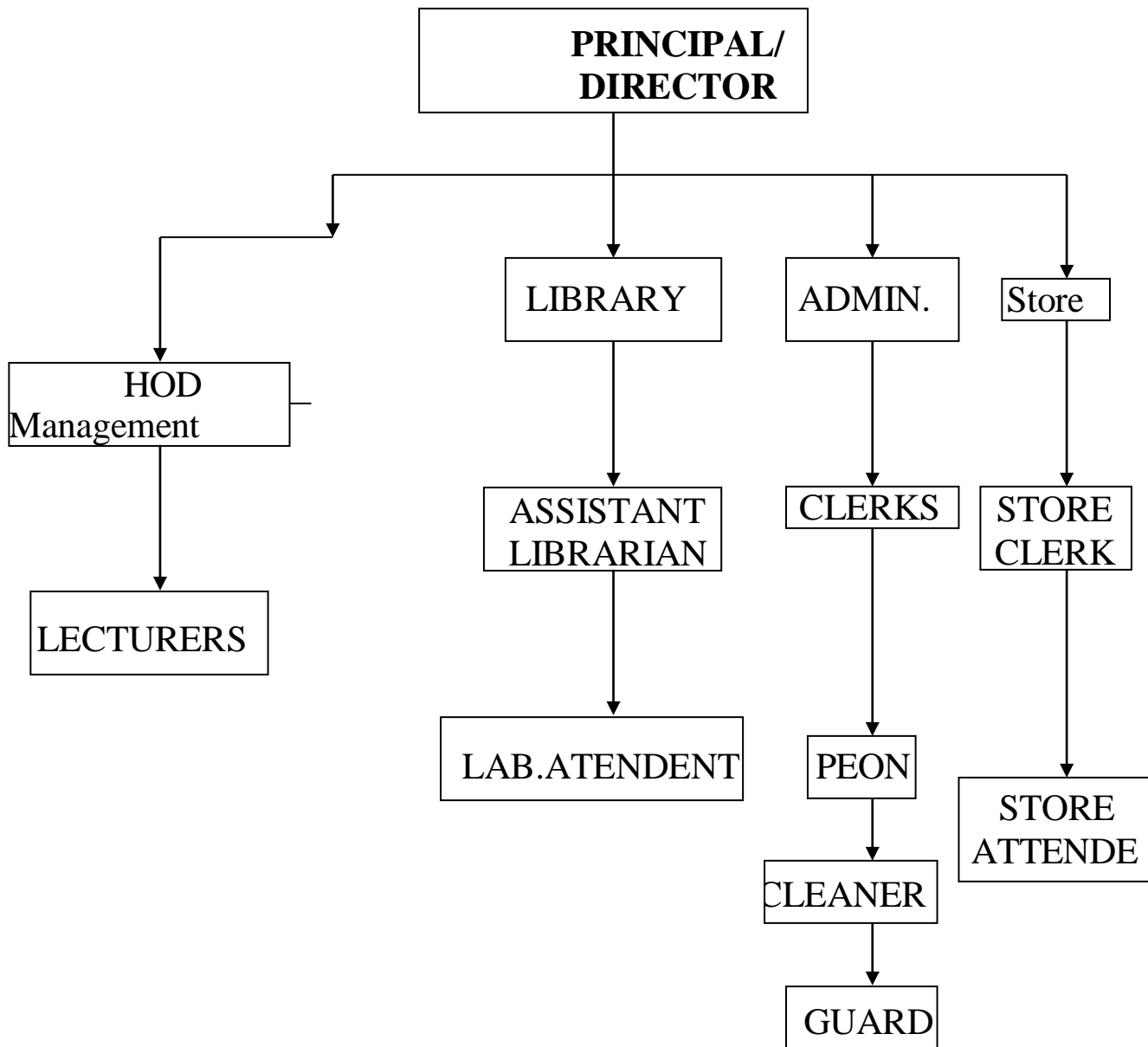
1.	Mr.RiteshSule	-	Director
2.	Dr.Smita kalokar	-	Lecturer
3.	Dr.Punam Naphade	-	Lecturer
4.	Dr.Shardhha wani	-	Lecturer

Frequency of the Board Meetings and Academic Advisory Body:

Board Meetings: Annually

Academic Advisory Board : Every month

ORGANISATIONAL CHART & PROCESSES



Processes :

Administration	Admissions, Finance, Correspondence, Overall Control Quality improvement measures
Academic	Teaching, Small Projects Conduction of various Projects in Computer Lab. Examination conduction Industrial Training
Co- curricular	Seminars, Guest Lectures, Educational Tours
Extra curricular	Involvement of students in various competitions (Dance, Poster, Sports activities, Quiz competition, etc.)

Nature & Extent of Involvement of Faculty & Students in academic Affairs / improvement.

Time to time feedback is being taken from students in Students' Council Meetings or face to face interaction and by discussing the various issues with students in class room.

The feedback from staff is being taken in staff meetings or face to face interaction with regard to the improvement. Suggestions are called in the meetings and then they are implemented if genuine.

Mechanism/Norms&Procedurefordemocratic/good Governance.

Policy is made. Then it is communicated to concerned persons through circular or in the meetings. Any problem related to the policies are discussed and then implemented considering growth of institution as a factor.

Students Feedback on Institutional Governance/faculty Performance

Through feedback questionnaire.

Grievance redressal mechanism for faculty, staff and students

The various steps involved are—

1. Identification of irregularity by self through observation.
2. Verification for the correctness of grievances if observations are made by others.
3. Intimation conveyed verbally or through written Communication depending upon the degree of grievance.
4. Expectation regarding improvement expressed.
5. In case of students punishment is imposed.
6. Stress free atmosphere is developed for the betterment of individual and organization.

V. PROGRAMMES

Name of Programme approved by the AICTE :

Batchlour of Business Administrator–UG Degree

Course Name of Programme accredited by the AICTE.

None

Details of the Programme:

Name :-Batchlour of Business Administrator

NumberofSeats:- 120

Duration :- 4 years(8 Semester)

Cutoffmark/rankforadmissionduringthelastthreeyear:

2015–2016		2016–2017		2017–2018	
Gradua tion	CET	Gradua tion	CET	Gradua tion	CET (MAMI-CET)
467	11	491	01	1198	02

MAH-CET marksoutof100

fee:Rs 32,390/-

PlacementFacilities:PlacementCell

CollaborationwithForeignUniversity(s)/Institutions(s)

Nil

VI. FACULTY

Permanent Faculty (Approved):

Sr. No.	Name of Employee	Designation	Qualification
01	Dr. Shradha Wani	HOD (BBA)	MBA, Phd
02	Nil	Nil	Nil

Full Time Faculty (Adhoc):

Sr. No.	Name of Faculty	Designation	Qualification
01	<u>Dr. Smita Kalokar</u>	Director	PHD M.B.A.
02	Ms. Shamal Dhodare	Professor	M.B.A.M.Com
03	Ms. Payal Chavhan	Professor	M.B.A.M.com
04	Dr. Shradha Wani	HOD	PHD, MBA
05	Ms. Sonali Kaware	Professor	M.B.A.
06	Mr. Manoj Khandare	Professor	M.B.A.
07	Mr. Manoj Tinkhede	Professor	M.B.A.

Visiting Faculty

Sr. No.	Name of Employee	Qualification	Subject Taught
01			

List Of Faculty Members

Sr. No.	NameofFaculty	Designation	Experience
01	Dr.Smita kalokar	Director	15 years
02	Dr.Shradha Wani	HOD	15years
03	Ms.Shamal Dhodare	Professor	5 year
04	Ms.Payal chavhan	Professor	3year
05	Mr.Manoj Khandare	Professor	2year
06	Mr.Manoj Tinkhede	Professor	2year
07	Ms.Sonali Kaware	Professor	4year

VII. FACULTY PROFILE

Principal/Director

1. Name : Dr.Smita kalokar
2. DateofBirth : 04/10/1979
3. EducationalQualification : PHD M.B.A.
4. WorkExperience :
 1. Teaching : 10 Years
 2. Research : 5 year
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations : HR
6. Subjectsteachingat
 1. UnderGraduateLevel : Asp.net,Vb
 2. PostGraduateLevel : Nil
7. ResearchGuide
 1. Master : For MBA
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No. of Books published with details : 2 Books (As Per RTMNU

Syllabus)

1. Name : Dr. Shraddha Wani
2. DateofBirth : 16/12/1983
3. EducationalQualification : PHD,M.B.A,MCM,M.A (ECO)
4. WorkExperience :
 1. Teaching : 15year
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations :
6. Subjects teaching at
 1. UnderGraduateLevel : MM,HR,
 2. PostGraduateLevel :
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil

14. No.ofBookspublishedwithdetails:Nil

1. Name : Ms.Shamal Dhodare
2. DateofBirth : 21/12/1994
3. EducationalQualification : M.COM,M.B.A,B.ED, M.A (ECO)
4. WorkExperience :
 1. Teaching : 1Years,
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations :
6. Subjectsteachingat
 1. UnderGraduateLevel : PFM,BST
 2. PostGraduateLevel : CAB
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

1. Name : Ms.Payal Chavhan
2. DateofBirth : 22/06/1993
3. EducationalQualification : M.COM,M.B.A.
4. WorkExperience :
 1. Teaching : 3Years
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations :
6. Subjectsteachingat
 1. UnderGraduateLevel :
 2. PostGraduateLevel :
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

1. Name : Mr.Manoj Khandare
2. DateofBirth : 13/12/1990
3. EducationalQualification : M.B.A.
4. WorkExperience :
 1. Teaching : 2Years
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. Area of Specializations :
6. Subjects teaching at
 1. UnderGraduateLevel :
 2. PostGraduateLevel :
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.of papers published in
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

1. Name : Mr.Manoj Tinkhede
2. DateofBirth : 15/07/1990
3. EducationalQualification : M.B.A.
4. WorkExperience :
 1. Teaching : 2
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations :
6. Subjectsteachingat
 1. UnderGraduateLevel : Nil
 2. PostGraduateLevel : Nil
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

1. Name : Ms.sonali Kaware
2. DateofBirth : 24/06/1990
3. EducationalQualification : M.B.A.
4. WorkExperience :
 1. Teaching : 4
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations : .
6. Subjectsteachingat
 1. UnderGraduateLevel :
 2. PostGraduateLevel :
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. Research Publications : Nil
13. Article Entitle : Nil
14. No.of Bookspublishedwithdetails:Nil

VIII. FEE

Details of fees, as approved by State Fee Committee for the Institution

Asper Shikshan Shulka Samiti constituted by Govt. of Maharashtra

Tuition Fee -Rs.35000 /-

Development Fee -Rs.4112/- Total Fee

-Rs.39112/-

Time schedule for payment of fee for the entire programme.

At the Time of Admission & balance amount within Two months From the date of admission.

No. of Fee waivers granted with amount and name of students.

NO

Number of scholarship offered by the institute, duration and Amount

NIL

Students get scholarship from Govt. for backward category

Criteria for fee waivers/scholarship.

Estimated cost of Boarding and Lodging in Hostel

Hostel - Rs.12,000/-

Total - Rs,12,000/-

IX. ADMISSION

Number of seats sanctioned with the year of approval.

Year of approval - 2001–2002

Number of Seats - 60

Number of students admitted under various categories each year in the last three years.

Academic Year 2024 2025

BBA–I, II,III		Total Students Admitted–19						
Year		Open	S. C.	S. T.	N.T./ V.J.	S.B.C.	OBC	Total
BBA-I	Boys	02	02	01	00	--	04	09
	Girls	01	02	03	02	--	02	10
BBA-II	Boys	--	--	--	--	--	00	00
	Girls	00	--	--	--	--	00	00
BBA-III	Boys	--	--	--	--	--	00	00
	Girls	00	--	--	--	--	00	00
Total	Boys	00	00	--	00	--	00	00
	Girls	00	00	--	--	--	00	00

Number of applications received during last two years for admission Under Management Quota and number admitted.

Academic Year	No. of Applications Received	No. of Students Admitted
2024–2025	NIL	NIL
2025–2026	NIL	NIL

IX.ADMISSIONPROCEDURE

AdmissionTestFollowed :

CommonEntranceTest(MAMI-CET2024-25)

Name&AddressoftheTestAgency

DirectorateofTechnicalEducation,MaharashtraState 31,

Mahapalika Marg,

DhobiTalab,

PostBoxNo.1967,

Mumbai.

MaharashtraState

Website : www.dte.org.in

IX. ADMISSIONPROCEDURE

AdmissionTestFollowed :

CommonEntranceTest (MAH-CET2024-25)

Name&Addressof theTestAgency

DirectorateofTechnicalEducation,MaharashtraState 31,

Mahapalika Marg,

DhobiTalab,

PostBoxNo.1967,

Mumbai.

MaharashtraState

Website : www.dte.org.in

ForVacantSeatinGovt.Quota

(ForthecandidateswhowereappearedforBBA-BCA-CET-2024)

LastDateforrequestforapplication : 30/04/2024

LastDateforsubmissionofapplication : 30 /04/2024

Datesforannouncingfinalresult : 04/06/2024

Release ofadmissionlist : 17/06/2024

Date for acceptance by the candidates : 10/10/2024
To14/10/2024

Lastdateforclosingofadmission : 12/09/2024

Startingoftheacademicession : 15 OCT 2025

(Foradmittedstudents[Govt.quota&managementquota]asper
previous schedule.)

X. CRITERIA AND WEIGHTAGE FOR ADMISSION

Criteria with its respective weightages :

20% For Management quota 80

% For Govt. quota

(As per the rules given in Information Broacher published by Directorate of Technical Education, Maharashtra State, Mumbai)

Minimum Level of acceptance

1. Passed with minimum of 35 % marks in aggregate (40 % in case of backward class candidates from Maharashtra state only) In any Bachelor degree of Minimum three years duration in any discipline recognized by the association of Indian universities and having studies Mathematics or Statistics as one of the subjects at 10+2 level or higher level Examination
2. For MAMI-MCA-CET, candidates from the Maharashtra state and other than Maharashtra state Can appear who will fulfill the basic Qualification.

Cut-off level of percentage & percentile scores of the candidates in The admission test for the last three years.

2024-2025		2025-2026			
12 th pass	CET	12 th pass	CET (MAH-CET)		
467	11	491	01		

Candidates who were admitte

To.
The Principal
RAICSIT,
Wardha.

Subject:-ReportingaboutjoiningCollege.

RespectedSir,

MyselfMiss./Mr. _____

receivedyourappointment letteronaccordingtothatIamjoiningthecollege from1st
July2020.

I promise that I will strictly abide to the rules and regulation of the institute.
While teaching to the student I will try to satisfy them with my best effort and
efficient work. I will perform all the jobs assigned to me by the principal and
administration.

YourSincerely

Date:-

Rules and Regulations

1) Dress Code

Gents : Formal +Tie

Ladies : Saree

2) Carrying an identity card is compulsory

3) College timing : 10 AM To 05:00 PM

4) You should reach five minutes before college Timing.

You have to maintain the record of assignments, practicals, sessionals, etc (Not applicable for Non-Teaching Staff).

5) If you want to leave you have to apply before one day.

6) You have to sign the muster daily.

If you have read all the instructions carefully and are ready to work in your institution for the period mentioned.

(Signature of applicant)

Name :-

Director

APPOINTMENT ORDER

**To,
Miss.Sonali kaware**

The Management is pleased to inform you that as per your application dated 30-06-2020. You are hereby appointed as a faculty for BBA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have to observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assisting in consultancy and R & D services, Developing resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration. **Appointment will be for complete one academic year i.e. 2024-25. In between you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

Director

BIO-DATA

1. Name : Ms .Sonali Kaware
2. DateofBirth : 20/02/1990
3. EducationalQualification : M.B.A.
4. WorkExperience :
 1. Teaching : 4Years,2months
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations : SystemAnalysis&Design
6. Subjectsteachingat
 1. UnderGraduateLevel : Marketing
 2. PostGraduateLevel : H.R
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

Signature

APPOINTMENT ORDER

**To,
Ms. Shamal Dhodare
M.B.A.**

The Management is pleased to inform you that as per your application dated 10-08-2022. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have to observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assisting in consultancy and R & D services, Developing resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration. **Appointment will be for complete one academic year i.e. 2020-21. In between you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 20-8-2022. Otherwise we will be free to call fresh candidate.

Director

BIO-DATA

1. Name : Ms.Shamal Dhodare
2. DateofBirth : 21/12/1994
3. EducationalQualification : M.COM.M.B.A.B.ED
4. WorkExperience :
 1. Teaching : 5Years
 2. Research : Nil
 3. Industry : Nil
4. Others : 3 Years
5. AreaofSpecializations : OperatingSystem
6. Subjectsteachingat
 1. UnderGraduateLevel : Nil
 2. PostGraduateLevel : M.COM,MBA
7. ResearchGuide : Nill
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : HR
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil

14. No.ofBooks publishedwithdetails:Nil

Signature

APPOINTMENT ORDER

**To,
Miss.Payal Chavhan
MBA**

The Management is pleased to inform you that as per your application dated 12-06-23. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have to observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assisting in consultancy and R & D services, Developing, resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration. **Appointment will be for complete one academic year i.e. 2020-21. In between you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2024. Otherwise we will be free to call fresh candidate.

Director

BIO-DATA

1. Name : Miss.Shradha wani
2. DateofBirth : 04/10/1983
3. EducationalQualification : MBA.PHD
4. WorkExperience :
 1. Teaching : 15Years
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations : H.R.Marketing
6. Subjectsteachingat
 1. UnderGraduateLevel : Organizational behaviour
 2. PostGraduateLevel :
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. Projects Carriedout : Admission Process System
10. Patents : Nil

11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

Signature

APPOINTMENTORDER

To,
Miss.Shraddha Wani
M.B.A. PHD

The Management is pleased to inform you that as per your application dated 30-06-2020. You are hereby appointed as a Profess for BBA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory ,student assessment and evaluation, assessment and evaluation, assisting in consultancy and R & D services, Developing, resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration.

Appointment will befor complete oneacademicyeari.e.2024-25Inbetween you can't leave the college without giving prior notice of at least 1 month.

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2024. Otherwise we will be free to call fresh candidate.

Director

BIO-DATA

1. Name : **Miss.Shraddha Wani**
2. DateofBirth : 16/12/1983
3. EducationalQualification : M.B.A. PHD
4. WorkExperience :
 1. Teaching : Nil
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations : HR
6. Subjectsteachingat
 1. UnderGraduateLevel : Nil
 2. PostGraduateLevel : Nil
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil

9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

Signature

APPOINTMENTORDER

**To,
Mr.Manoj Khandare
M.B.A.**

TheManagwement is pleased to inform you that as per your application dated 30-06-2020. You are hereby appointed as a faculty for BBA in Ranibai Agnihotri Institute ofComputer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory,student assessment and evaluation, assessment and evaluation, assisting in consultancy and R & D services, Developing, resource material and laboratory development, co-curricularand extra curricularactivities. Apart fromthese youare entitled for any other responsibility assigned to you by H.O.D., Principal andAdministration. **Appointmentwillbeforcomplete oneacademicyeari.e.2024-25Inbetween you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2024 . Otherwise we will be free to call fresh candidate.

Director

BIO-DATA

1. Name : Mr.Manoj Tinkhede
2. DateofBirth : 14/07/1990
3. EducationalQualification : M.B.A.
4. WorkExperience :
 1. Teaching : Nil
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations : Marketing
6. Subjectsteachingat
 1. UnderGraduateLevel : BussinessReserch.
 2. PostGraduateLevel : Managementinformationsystem
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil

8. No.ofpaperspublishedin
1. NationalJournals : Nil
2. InternationalJournals : Nil
3. Conferences : Nil
9. ProjectsCarriedout : Marketing
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

Signature

APPOINTMENTORDER

To,
Miss.SmitaKalokar
M.B.A. PHD

TheManagwement ispleasedto informyouthatasperyourapplicationdated 30-06-2020. You are hereby appointed as a Director for BBA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory,student assessment and evaluation, assessment and evaluation, assisting in consultancy and R & D services, Developing, resource material and laboratory development, co-curricular and extra curricular activities. Apart fromthese youare entitled for any other responsibility assigned to you by H.O.D., Principal andAdministration. **Appointmentwillbeforcomplete oneacademicyeari.e.2024-25Inbetween you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

Director

BIO-DATA

1. Name : Ms.Smita kalokar
2. DateofBirth : 07/10/1979
3. EducationalQualification : M.B.A. PHD
4. WorkExperience :
 1. Teaching : 15Years,
 2. Research : Nill
 3. Industry : 1years
 4. Others : Nil
5. AreaofSpecializations : HR
6. Subjectsteachingat
 1. UnderGraduateLevel : HR,MR

2. PostGraduateLevel : HR , Ecom.
7. ResearchGuide
- 1. Master : Nil
 - 2. Ph.D : Nil
8. No.ofpaperspublishedin
- 1. NationalJournals : Nil
 - 2. InternationalJournals : Nil
 - 3. Conferences : Nil
9. ProjectsCarriedout : HotelManagement,Ebroker,
ShareManagement
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

Signature

MANDATORYDISCLOSURE

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I. NAMEOFTHEINSTITUTION

Ranibai Agnihotri Institute of Computer & Information
Technology
Bapuji Wadi,
Sindi (Meghe),
Wardha-442001
Maharashtra

Phone-07152-241075,254795

E-mailwww.raicitprincipal@gmail.com

II NAME&ADDRESSOFTHEDIRECTOR/PRINCIPAL

Dr.Smita Kalokar
(Director)
Ramnagar ,Wardha,
Wardha-442001
Phone-(M)-730488303

[E-mail- smkalokar@gmail.com](mailto:smkalokar@gmail.com)

III NAME OF THE AFFILIATING UNIVERSITY

Rashtrasant Tukadoji Maharaj Nagpur University,
Near Maharaj Bagh,
Nagpur
Maharashtra

IV. GOVERNANCE

Members of Board:-

1.	Shri.Shankarparasad Agnihotri	-	Chairman
2.	Mrs.ShivkumariS. Agnihotri	-	Secretary
3.	Shri.Sachin Agnihotri	-	Member
4.	Shri.Anil kumar Rode	-	Member
5.	Dr.Ashok Jain	-	Member
6.	Shri.Makarand Pathak	-	Member
7.	Shri.Ramesh Murdio	-	Member

Members of Academic Advisory Board:

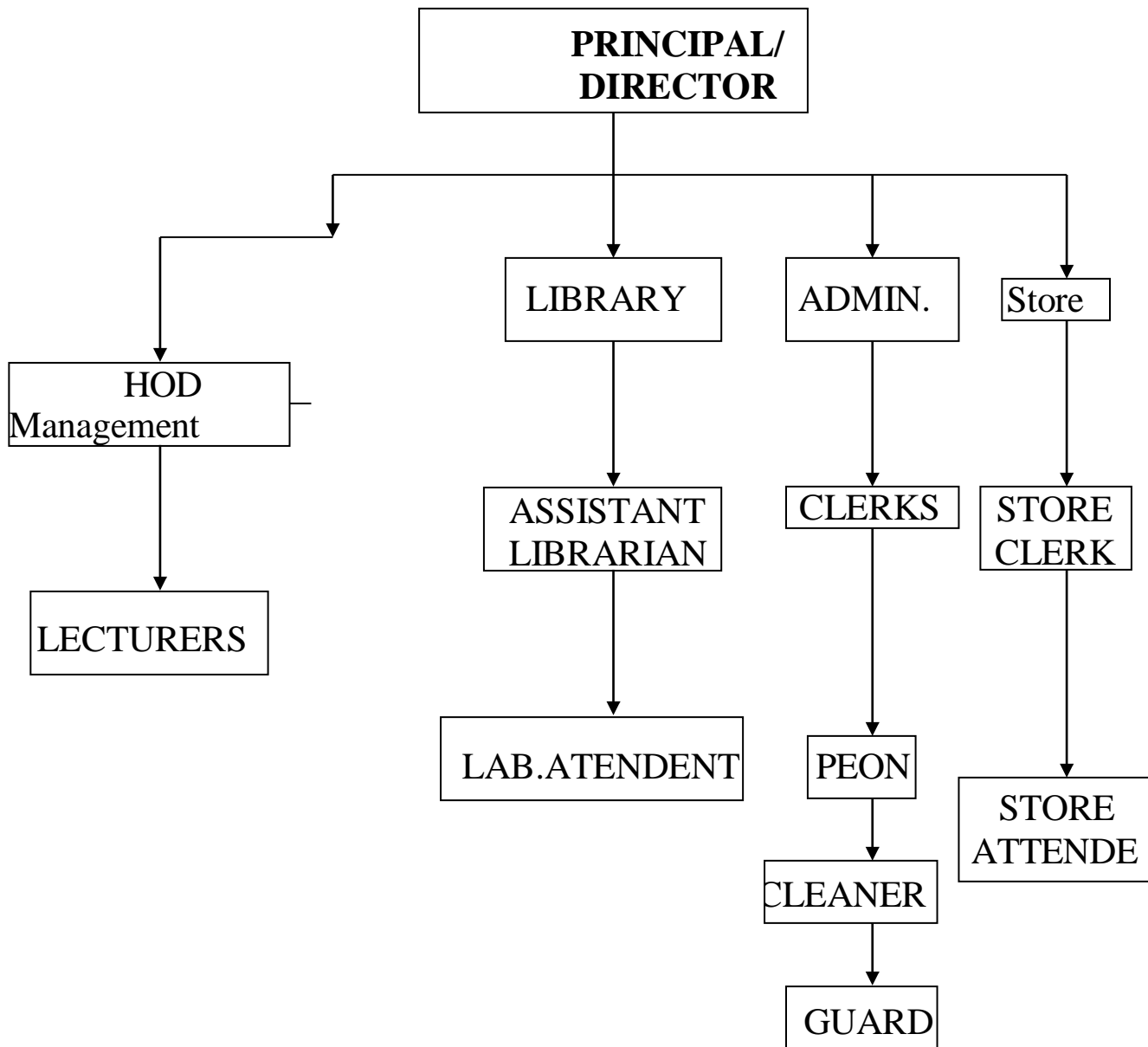
1.	Mr.Ritesh Sule	-	Director
2.	Dr.Smita kalokar	-	Lecturer
3.	Dr.Punam Naphade	-	Lecturer
4.	Dr.Shardhha wani	-	Lecturer

Frequency of the Board Meetings and Academic Advisory Body:

Board Meetings:Annually

Academic Advisory Board:Everymonth

ORGANISATIONAL CHART & PROCESSES



Processes :

Administration	Admissions, Finance, Correspondence, Overall Control Qualityimprovementmeasures
Academic	Teaching, SmallProjects ConductionofvariousProjectsinComputerLab. Examination conduction IndustrialTraining
Co– curricular	Seminars, GuestLectures, EducationalTours
Extra curricular	Involvementofstudentsinvariouscompetitions (Dance, Poster, Sports activities, Quiz competition,etc.)

Nature&Extentof InvolvementofFaculty&Studentsinacademic Affairs / improvement.

Time to time feedback is being taken from students in Students' Council Meetings or face to face interaction and by discussing the various issues with students in class room.

The feedback from staff is being taken in staff meetings or face to face interaction with regard to the improvement. Suggestions are called in the meetings and then they are implemented if genuine.

Mechanism/Norms&Procedurefordemocratic/good Governance.

Policy is made. Then it is communicated to concerned persons through circular or in the meetings. Any problem related to the policies are discussed and then implemented considering growth of institution as a factor.

Students Feedback on Institutional Governance/faculty Performance

Through feedback questionnaire.

Grievance redressal mechanism for faculty, staff and students

The various steps involved are—

1. Identification of irregularity by self through observation.
2. Verification for the correctness of grievances if observations are made by others.
3. Intimation conveyed verbally or through written Communication depending upon the degree of grievance.
4. Expectation regarding improvement expressed.
5. In case of students punishment is imposed.
6. Stress free atmosphere is developed for the betterment of individual and organization.

V. PROGRAMMES

Name of Programme approved by the AICTE

:Batchlour of Computer application –UGDegreeCourse

Name of Programme accredited by the AICTE.

None

DetailsoftheProgramme:

Name :-Bachelor of Computer Application

NumberofSeats:-120

Duration :-4years(8 Semester)

MAH-CETmarksoutof100

ee:Rs 32,390/-

PlacementFacilities:PlacementCell

CollaborationwithForeignUniversity(s)/Institutions(s)

Nil

VI. FACULTY

Permanent Faculty (Approved):

Sr. No.	Name of Employee	Designation	Qualification
01	Nil	Nil	Nil
02	Nil	Nil	Nil

Full Time Faculty (Adhoc):

Sr. No.	Name of Faculty	Designation	Qualification
01	<u>Dr. Smita Kalokar</u>	Director	PHDM.B.A.
02	Mr. Amol Mankar	H.O.D	M.C.A.
03	Ms. Nikita Rajurkar	Asst. Prof.	M.C.A
04	Mr. Saifuddin Qazi	Asst. Prof.	M.C.A
05	Ms. Neha Ankar	Asst. Prof.	M.C.A
06	Mr. Ashish Gawali	Asst. Prof.	M.C.A.
07	Ms. Sangita Karhar	Asst. Prof.	PHD M.C.A
08	Ms. Monali Yelore	Asst. Prof.	M.C.A.
09	Ms. Nikita Vairagade	Asst. Prof.	M.C.A.
10	Mr. Suraj Wartkar	Asst. Prof.	M.C.A.
11	Ms. Asmita Ghongade	Asst. Prof.	M.C.A.

ListOfFaculty Members

Sr. No.	NameofFaculty	Designation	Experience
01	<u>Dr.Smita Kalokar</u>	PHDM.B.A.	15 years
02	Mr.AmolMashankar	M.C.A	10 years
03	Ms. Nikita Rajurkar	M.C.A.	1year
04	Mr. Saifuddin Qazi	M.C.A	8year
05	Ms. Neha Ankar	M.C.A.	5year
06	Mr. Ashish Gawali	M.C.A.	2year
07	Ms. Sangita Karhar	M.C.A.	1year
08	Ms. Monali Yelore	M.C.A.	7year
09	Ms.Nikita Vairagade	M.C.A.	
10	Mr.Suraj Wartkar	M.C.A.	
11	Ms. Asmita Ghongade	M.C.A.	

VII. FACULTY PROFILE

Principal/Director

1. Name : Dr.Smita Kalokar
2. DateofBirth : 04/10/1979
3. EducationalQualification : PHD,M.B.A.
4. WorkExperience :
 1. Teaching : 15 Years
 2. Research : 5 year
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations : H.R
6. Subjectsteachingat
 1. UnderGraduateLevel : H.R
 2. PostGraduateLevel : H.R.
7. ResearchGuide
 1. Master : M.B.A
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No. of Books published with details : 2 Books (As Per RTMNU

Syllabus)

1. Name : Mr.Amol Mashankar
2. DateofBirth : 04/10/1980
3. EducationalQualification : M.S.C
4. WorkExperience :
 1. Teaching : 5year
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations :
6. Subjectsteachingat
 1. UnderGraduateLevel : FBM,EBCG, EM
 2. PostGraduateLevel :
7. ResearchGuide
 1. Master : M.S.C
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil

14. No.ofBookspublishedwithdetails:Nil

1. Name : Ms. Nikita Rajurkar

2. DateofBirth : 14/10/1992

3. EducationalQualification : M.SC

4. WorkExperience :

1. Teaching : 1Years,

2. Research : Nil

3. Industry : Nil

4. Others : Nil

5. AreaofSpecializations :

6. Subjectsteachingat

1. UnderGraduateLevel : PFM,BST

2. PostGraduateLevel : CAB

7. ResearchGuide

1. Master : Nil

2. Ph.D : Nil

8. No.ofpaperspublishedin

1. NationalJournals : Nil

2. InternationalJournals : Nil

3. Conferences : Nil

9. ProjectsCarriedout : Nil

10. Patents : Nil

11. TechnologyTransfer : Nil

12. ResearchPublications : Nil

13. ArticleEntitle : Nil

14. No.ofBookspublishedwithdetails:Nil

1. Name : Mr. Saifuddin Qazi
2. DateofBirth :
3. EducationalQualification : M.C.A.
4. WorkExperience :
 1. Teaching : 7Years
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations :
6. Subjectsteachingat
 1. UnderGraduateLevel :
 2. PostGraduateLevel :
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

1. Name : Ms. Neha Ankar
2. DateofBirth : 13/12/1990
3. EducationalQualification : M.C.A.
4. WorkExperience :
 1. Teaching : 5Years
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations :
6. Subjectsteachingat
 1. UnderGraduateLevel :
 2. PostGraduateLevel :
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

1. Name : Mr. Ashish Gawali
2. DateofBirth :
3. EducationalQualification : M.C.A.
4. WorkExperience :
 1. Teaching : Nil
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations :
6. Subjectsteachingat
 1. UnderGraduateLevel : Nil
 2. PostGraduateLevel : Nil
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

1. Name : Ms.Nikita Vairagade
2. DateofBirth :
3. EducationalQualification : M.S.C
4. WorkExperience :
 1. Teaching : Nil
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations : .
6. Subjectsteachingat
 1. UnderGraduateLevel :
 2. PostGraduateLevel :
7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : DentalClinicProject,Online ShoppingSystem.
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

5. Name : Ms.Nikita Vairagade

6. DateofBirth :

7. EducationalQualification : M.S.C

8. WorkExperience :

1. Teaching : Nil

2. Research : Nil

3. Industry : Nil

4. Others : Nil

5. AreaofSpecializations : .

6. Subjectsteachingat

1. UnderGraduateLevel :

2. PostGraduateLevel :

7. ResearchGuide

1. Master : Nil

2. Ph.D : Nil

8. No.ofpaperspublishedin

1. NationalJournals : Nil

2. InternationalJournals : Nil

3. Conferences : Nil

9. ProjectsCarriedout : DentalClinicProject,Online
ShopingSystem.

10. Patents : Nil

11. TechnologyTransfer : Nil

12. ResearchPublications : Nil

13. ArticleEntitle : Nil

14. No.ofBookspublishedwithdetails:Nil

9. Name : Ms. Monali Yelore

10. DateofBirth : 24/06/1990
11. EducationalQualification : M.C.A.
12. WorkExperience :
- 1. Teaching : Nil
 - 2. Research : Nil
 - 3. Industry : Nil
 - 4. Others : Nil
5. AreaofSpecializations : .
6. Subjectsteachingat
- 1. UnderGraduateLevel :
 - 2. PostGraduateLevel :
7. ResearchGuide
- 1. Master : Nil
 - 2. Ph.D : Nil
8. No.ofpaperspublishedin
- 1. NationalJournals : Nil
 - 2. InternationalJournals : Nil
 - 3. Conferences : Nil
9. ProjectsCarriedout : DentalClinicProject,Online
ShopingSystem.
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

13. Name : Mr.Suraj Wartkar

14. DateofBirth : 24/06/1990

15. EducationalQualification : M.C.A.

16. WorkExperience :

1. Teaching : Nil

2. Research : Nil

3. Industry : Nil

4. Others : Nil

5. AreaofSpecializations : .

6. Subjectsteachingat

1. UnderGraduateLevel :

2. PostGraduateLevel :

7. ResearchGuide

1. Master : Nil

2. Ph.D : Nil

8. No.ofpaperspublishedin

1. NationalJournals : Nil

2. InternationalJournals : Nil

3. Conferences : Nil

9. ProjectsCarriedout : DentalClinicProject,Online
ShopingSystem.

10. Patents : Nil

11. TechnologyTransfer : Nil

12. ResearchPublications : Nil

13. ArticleEntitle : Nil

14. No.ofBookspublishedwithdetails:Nil

1.Name : Ms. Asmita Ghongade

17. DateofBirth : 24/06/1990

18. EducationalQualification : M.C.A.

19. WorkExperience :

1. Teaching : Nil

2. Research : Nil

3. Industry : Nil

4. Others : Nil

5. AreaofSpecializations : .

6. Subjectsteachingat

1. UnderGraduateLevel :

2. PostGraduateLevel :

7. ResearchGuide

1. Master : Nil

2. Ph.D : Nil

8. No.ofpaperspublishedin

1. NationalJournals : Nil

2. InternationalJournals : Nil

3. Conferences : Nil

9. ProjectsCarriedout : DentalClinicProject,Online
ShopingSystem.

10. Patents : Nil

11. TechnologyTransfer : Nil

12. ResearchPublications : Nil

13. ArticleEntitle : Nil

14. No.ofBookspublishedwithdetails:Nil

VIII. FEE

Details of fees, as approved by State Fee Committee for the Institution

Asper Shikshan Shulka Samiti constituted by Govt. of Maharashtra

Tuition Fee -Rs.40,000/-

Development Fee -Rs.4859/- Total Fee

-Rs. 44,859/-

Time schedule for payment of fee for the entire programme.

At the Time of Admission & balance amount within Two months From the date of admission.

No. of Fee waivers granted with amount and name of students.

NO

Number of scholarship offered by the institute, duration and Amount

NIL

Students get scholarship from Govt. for backward category

Criteria for fee waivers/scholarship.

Estimated cost of Boarding and Lodging in Hostel

Hostel	-	Rs.12,000/-
Total	-	Rs,12,000/-

IX. ADMISSION

Number of seats sanctioned with the year of approval.

Year of approval -2024–2025

Number of Seats - 120

Number of students admitted under various categories each year in the last three years.

Academic Year 2025 2025

BCA–I, II,III

Total Students Admitted–36

Year		Open	S. C.	S. T.	N.T./ V.J.	S.B.C.	OBC	Total
BCA-I	Boys	02	03	01	06	--	26	38
	Girls	01	01	--	01	01	16	20
BCA-II	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
BCA-III	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
Total	Boys	--	--	--	--	--	--	38
	Girls	--	--	--	--	--	--	20

Academic Year 2016–2017

BCA–I,II,III

Total Students Admitted–

Year	Open	S. C.	S. T.	N.T./	S.B.C.	OBC	Total
------	------	-------	-------	-------	--------	-----	-------

					V.J.			
BCA-I	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
BCA-II	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
BCA-III	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
Total	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--

Academic Year 2017–2018

BCA–I,II,III Total Students Admitted–

Year		Open	S. C.	S. T.	N.T./ V.J.	S.B.C.	OBC	Total
MBA-I	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
MBA-II	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
MBA-III	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
Total	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--

Number of applications received during last two years for admission Under Management Quota and number admitted.

Academic Year	No. of Applications Received	No. of Students Admitted
2005–2006	NIL	NIL
2006–2007	NIL	NIL

IX.ADMISSIONPROCEDURE

AdmissionTestFollowed :

CommonEntranceTest(MAMI-CET2007-08)

Name&AddressoftheTestAgency

DirectorateofTechnicalEducation,MaharashtraState 31,
Mahapalika Marg,
DhobiTalab,
PostBoxNo.1967,
Mumbai.
MaharashtraState
Website : www.dte.org.in

AcademicYear2020–2021

BCA–I,II,III TotalStudentsAdmitted–

Year		Open	S. C.	S. T.	N.T./ V.J.	S.B.C.	OBC	Total
BCA-I	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
BCA-II	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
BCA-III	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--
Total	Boys	--	--	--	--	--	--	--
	Girls	--	--	--	--	--	--	--

Numberofapplicationsreceivedduringlasttwoyearsforadmission Under Management Quota and number admitted.

Academic Year	No.of Applications Received	No.of Students Admitted
2019-2020	NIL	NIL
2020-2021	NIL	NIL

IX. ADMISSIONPROCEDURE

AdmissionTestFollowed :

CommonEntranceTest(MAMI-CET2007-08)

Name&Addressof theTestAgency

DirectorateofTechnicalEducation,MaharashtraState 31,
Mahapalika Marg,
DhobiTalab,
PostBoxNo.1967,
Mumbai.

MaharashtraState

Website : www.dte.org.in

ForVacantSeatinGovt.Quota

(ForthecandidateswhowereappearedforMAH-MCA-CET-2020)

LastDateforrequestforapplication : 18/04/2024
LastDateforsubmissionofapplication : 30 /04/2024
Datesforannouncingfinalresult : 29/08/2024
Releaseofadmissionlist : 20/09/2024
Dateforacceptancebythecandidates : 29/09/2024
To01/10/2024
Lastdateforclosingofadmission : 31/10/2024
Startingoftheacademicsession : 16thJuly2024
(Foradmittedstudents[Govt.quota&managementquota]asper
previous schedule.)

X. CRITERIA AND WEIGHTAGES FOR ADMISSION

Criteria with its respective weightages :

20% For Management quota 80

% For Govt. quota

(As per the rules given in Information Broacher published by Directorate of Technical Education, Maharashtra State, Mumbai)

Minimum Level of acceptance

1. Passed with minimum of 45 % marks in aggregate (40 % in case of backward class candidates from Maharashtra state only) In any Bachelor degree of Minimum three years duration in any discipline recognized by the association of Indian universities and having studies Mathematics or Statistics as one of the subjects at 10+2 level or higher level Examination
2. For MAMI-MCA-CET, candidates from the Maharashtra state and other than Maharashtra state Can appear who will fulfill the basic Qualification.

Cut-off level of percentage & percentile scores of the candidates in The admission test for the last three years.

2018-2019		2019-2020		2020-2021	
Graduation	CET	Graduation	CET (MAH-CET)	Graduation	CET (MAMI-CET)
467	11	491	01	1198	02

Note: Graduation marks out of (1500 FOR B.Sc, 1100 FOR B.A. & 1800 FOR B.Com.) in aggregate

MAH-CET marks out of 100

MAMI-MCA-CET Marks out of 200

Marks Scored in Test etc. and in aggregate for all

Candidates who were admitted

To.
The Principal
RAICSIT,
Wardha.

Subject:- Reporting about joining College.

Respected Sir,

Myself **Miss./Mr.** _____

received your appointment letter on according to that I am joining the college from 1st July 2020.

I promise that I will strictly abide to the rules and regulation of the institute. While teaching to the student I will try to satisfy them with my best effort and efficient work. I will perform all the jobs assigned to me by the principal and administration.

Your Sincerely

Date:-

Rules and Regulations

1) Dress Code

Gents : Formal+Tie

Ladies :Saree

2) Carrying an identity card is compulsory

3) College timing : 10:15 AM To 05:00 PM

4) You should reach five minutes before college timing.

5) You have to maintain the record of assignments, practicals, sessionals, etc (Not applicable for Non-Teaching Staff).

6) If you want to leave you have to apply before one day.

7) You have to sign the muster daily.

If you have read all the instructions carefully and are ready to work in your institution for the period mentioned.

(Signature of applicant)

Name :-

Director

APPOINTMENT ORDER

To,

Dr.Smita Kalokar

The Management is pleased to inform you that as per your application dated 30-06-2020. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have to observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assisting in consultancy and R & D services, Developing resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration.

Appointment will be for complete one academic year i.e. 2020-21. In between you can't leave the college without giving prior notice of at least 1 month.

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

Director

BIO-DATA

1. Name : Dr.Smita Kalokar
2. DateofBirth : 04/10/1979
3. EducationalQualification : PHDM.B.A.
4. WorkExperience :
 1. Teaching : 15 Years
 2. Research : 5 year
 3. Industry : Nil
 4. Others : Nil
5. AreaofSpecializations : H.R
6. Subjectsteachingat
 1. UnderGraduateLevel : H.R
 2. PostGraduateLevel : H.R.
7. ResearchGuide
 1. Master : M.B.A
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : Nil
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No. of Books published with details : 2 Books (As Per RTMNU

Syllabus)

Signature

APPOINTMENT ORDER

**To,
Mrs. Amol Mashankar
M.B.A.**

The Management is pleased to inform you that as per your application dated 30-06-2020. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2020-21

You will have to observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assisting in consultancy and R & D services, Developing resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration. **Appointment will be for complete one academic year i.e. 2020-21. In between you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

Director

BIO-DATA

- 5. Name : Mr.AmolMashankar
- 6. DateofBirth : 04/10/1980
- 7. EducationalQualification : M.B.A
- 8. WorkExperience :
 - 1. Teaching : 5year
 - 2. Research : Nil
 - 3. Industry : Nil
 - 4. Others : Nil
- 5. AreaofSpecializations :
- 6. Subjectsteachingat
 - 1. UnderGraduateLevel : FBM,EBCG, EM
 - 2. PostGraduateLevel :
- 7. ResearchGuide
 - 1. Master : M.B.A.
 - 2. Ph.D : Nil
- 8. No.ofpaperspublishedin
 - 1. NationalJournals : Nil
 - 2. InternationalJournals : Nil
 - 3. Conferences : Nil
- 9. ProjectsCarriedout : Nil
- 10. Patents : Nil
- 11. TechnologyTransfer : Nil
- 12. ResearchPublications : Nil
- 13. ArticleEntitle : Nil

1. No.ofBookspublishedwithdetails:Nil

Signature

APPOINTMENTORDER

To,

Ms. Nikita Rajurkar

informyouthatasperyourapplicationdated 30-06-2020. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assessment and evaluation, assisting in consultancy and R & D services, Developing, resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration. **Appointment will be for complete one academic year i.e. 2020-21. In between you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

- | | | |
|------------------------------|---|---------------------|
| 5. Name | : | Ms. Nikita Rajurkar |
| 6. Date of Birth | : | 14/10/1992 |
| 7. Educational Qualification | : | M.B.A. |
| 8. Work Experience | : | |
| 1. Teaching | : | 1 Years, |
| 2. Research | : | Nil |

- 3. Industry : Nil
- 4. Others : Nil
- 5. Area of Specializations :
- 6. Subjects teaching at
 - 1. Undergraduate Level : PFM, BST
 - 2. Postgraduate Level : CAB
- 7. Research Guide
 - 1. Master : Nil
 - 2. Ph.D : Nil
- 8. No. of papers published in
 - 1. National Journals : Nil
 - 2. International Journals : Nil
 - 3. Conferences : Nil
- 9. Projects Carried out : Nil
- 10. Patents : Nil
- 11. Technology Transfer : Nil
- 12. Research Publications : Nil
- 13. Article Entitled : Nil
- 14. No. of Books published with details: Nil

APPOINTMENT ORDER

To,

Mr. Saifuddin Qazi

inform you that as per your application dated 30-06-2020. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have to observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assisting in consultancy and R & D services, Developing resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration. **Appointment will be for complete one academic year i.e. 2024-25. In between you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

- | | | |
|------------------------------|---|--------------------|
| 5. Name | : | Mr. Saifuddin Qazi |
| 6. Date of Birth | : | |
| 7. Educational Qualification | : | M.C.A. |
| 8. Work Experience | : | |
| 1. Teaching | : | 7 Years |
| 2. Research | : | Nil |
| 3. Industry | : | Nil |
| 4. Others | : | Nil |

- 5. AreaofSpecializations :
- 6. Subjectsteachingat
 - 1. UnderGraduateLevel :
 - 2. PostGraduateLevel :
- 7. ResearchGuide
 - 1. Master : Nil
 - 2. Ph.D : Nil
- 8. No.ofpaperspublishedin
 - 1. NationalJournals : Nil
 - 2. InternationalJournals : Nil
 - 3. Conferences : Nil
- 9. ProjectsCarriedout : Nil
- 10. Patents : Nil
- 11. TechnologyTransfer : Nil
- 12. ResearchPublications : Nil
- 13. ArticleEntitle : Nil
- 14. No.ofBookspublishedwithdetails:Nil

APPOINTMENT ORDER

To,

5. Ms. Neha Ankar

inform you that as per your application dated 30-06-2020. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have to observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assisting in consultancy and R & D services, Developing resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration. **Appointment will be for complete one academic year i.e. 2024-25. In between you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

- | | | |
|------------------------------|---|----------------|
| 6. Name | : | Ms. Neha Ankar |
| 7. Date of Birth | : | 13/12/1990 |
| 8. Educational Qualification | : | M.C.A. |
| 9. Work Experience | : | |
| 1. Teaching | : | 5 Years |
| 2. Research | : | Nil |
| 3. Industry | : | Nil |
| 4. Others | : | Nil |
| 5. Area of Specializations | : | |
| 6. Subjects teaching at | : | |
| 1. Under Graduate Level | : | |

- 2. PostGraduateLevel :
- 7. ResearchGuide
 - 1. Master : Nil
 - 2. Ph.D : Nil
- 8. No.ofpaperspublishedin
 - 1. NationalJournals : Nil
 - 2. InternationalJournals : Nil
 - 3. Conferences : Nil
- 9. ProjectsCarriedout : Nil
- 10. Patents : Nil
- 11. TechnologyTransfer : Nil
- 12. ResearchPublications : Nil
- 13. ArticleEntitle : Nil
- 14. No.ofBookspublishedwithdetails:Nil

APPOINTMENT ORDER

To,

Mr. Ashish Gawali

inform you that as per your application dated 30-06-2020. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have to observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assisting in consultancy and R & D services, Developing resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration.

Appointment will be for complete one academic year i.e. 2024-25. In between you can't leave the college without giving prior notice of at least 1 month.

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

- | | | |
|------------------------------|---|-------------------|
| 5. Name | : | Mr. Ashish Gawali |
| 6. Date of Birth | : | |
| 7. Educational Qualification | : | M.C.A. |
| 8. Work Experience | : | |
| 1. Teaching | : | Nil |
| 2. Research | : | Nil |
| 3. Industry | : | Nil |
| 4. Others | : | Nil |
| 5. Area of Specializations | : | |
| 6. Subjects teaching at | : | |
| 1. Under Graduate Level | : | Nil |

- 2. PostGraduateLevel : Nil
- 7. ResearchGuide
 - 1. Master : Nil
 - 2. Ph.D : Nil
- 8. No.ofpaperspublishedin
 - 1. NationalJournals : Nil
 - 2. InternationalJournals : Nil
 - 3. Conferences : Nil
- 9. ProjectsCarriedout : Nil
- 10. Patents : Nil
- 11. TechnologyTransfer : Nil
- 12. ResearchPublications : Nil
- 13. ArticleEntitle : Nil
- 14. No.ofBookspublishedwithdetails:Nil

APPOINTMENT ORDER

To,

Ms.Nikita Vairagade

inform you that as per your application dated 30-06-2020. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assessment and evaluation, assisting in consultancy and R & D services, Developing, resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration. **Appointment will be for complete one academic year i.e. 2024-25. In between you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

- | | | |
|-------------------------------|---|---------------------|
| 20. Name | : | Ms.Nikita Vairagade |
| 21. Date of Birth | : | |
| 22. Educational Qualification | : | M.B.A. |
| 23. Work Experience | : | |
| 1. Teaching | : | Nil |
| 2. Research | : | Nil |
| 3. Industry | : | Nil |
| 4. Others | : | Nil |
| 5. Area of Specializations | : | . |
| 6. Subjects teaching at | | |
| 1. Under Graduate Level | : | |
| 2. Post Graduate Level | : | |
| 7. Research Guide | | |

1. Master : Nil
2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : DentalClinicProject,Online ShopingSystem.
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

APPOINTMENTORDER

To,

Ms.Nikita Vairagade

informyouthatasperyourapplicationdated 30-06-2020. You are hereby appointed as a Directorfor MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory,student assessment and evaluation, assessment and evaluation, assisting in consultancy and R & D services, Developing, resource material and laboratory development, co-curricular and extra curricular activities. Apart fromthese youare entitled for any other responsibility assigned to you by H.O.D., Principal andAdministration.

Appointmentwillbeforcomplete oneacademicyeari.e.2024-25Inbetween you can't leave the college without giving prior notice of at least 1 month.

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

APPOINTMENT ORDER

To,

Ms. Monali Yelore

inform you that as per your application dated 30-06-2020. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assessment and evaluation, assisting in consultancy and R & D services, Developing, resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration. **Appointment will be for complete one academic year i.e. 2024-25. In between you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

- | | | |
|-------------------------------|---|-------------------|
| 24. Name | : | Ms. Monali Yelore |
| 25. Date of Birth | : | 24/06/1990 |
| 26. Educational Qualification | : | M.B.A. |
| 27. Work Experience | : | |
| 1. Teaching | : | Nil |
| 2. Research | : | Nil |
| 3. Industry | : | Nil |
| 4. Others | : | Nil |
| 5. Area of Specializations | : | . |
| 6. Subjects teaching at | | |
| 1. Under Graduate Level | : | |
| 2. Post Graduate Level | : | |

7. ResearchGuide
 1. Master : Nil
 2. Ph.D : Nil
8. No.ofpaperspublishedin
 1. NationalJournals : Nil
 2. InternationalJournals : Nil
 3. Conferences : Nil
9. ProjectsCarriedout : DentalClinicProject,Online ShoppingSystem.
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil
14. No.ofBookspublishedwithdetails:Nil

APPOINTMENTORDER

To,

Mr.Suraj Wartkar

informyouthatasperyourapplicationdated 30-06-2020. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory,student assessment and evaluation, assessment and evaluation, assisting in consultancy and R & D services, Developing, resource material and laboratory development, co-curricular and extra curricular activities. Apart fromthese youare entitled for any other responsibility assigned to you by H.O.D., Principal andAdministration. **Appointmentwillbeforcomplete oneacademicyeari.e.2024-25Inbetween you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should

send your acceptance letter & report your duties on or before 01-07-2020.
Otherwise we will be free to call fresh candidate.

28. Name : Mr.Suraj Wartkar
29. DateofBirth : 24/06/1990
30. EducationalQualification : M.B.A.
31. WorkExperience :
- 1. Teaching : Nil
 - 2. Research : Nil
 - 3. Industry : Nil
 - 4. Others : Nil
5. AreaofSpecializations : .
6. Subjectsteachingat
- 1. UnderGraduateLevel :
 - 2. PostGraduateLevel :
7. ResearchGuide
- 1. Master : Nil
 - 2. Ph.D : Nil
8. No.ofpaperspublishedin
- 1. NationalJournals : Nil
 - 2. InternationalJournals : Nil
 - 3. Conferences : Nil
9. ProjectsCarriedout : DentalClinicProject,Online ShoppingSystem.
10. Patents : Nil
11. TechnologyTransfer : Nil
12. ResearchPublications : Nil
13. ArticleEntitle : Nil

14. No.ofBooks publishedwithdetails:Nil

APPOINTMENT ORDER

To,
Ms. Asmita Ghongade

informyouthatasperyourapplicationdated 30-06-2020. You are hereby appointed as a Director for MCA in Ranibai Agnihotri Institute of Computer Science & Information Technology, Wardha on purely temporary basis for the session 2024-25

You will have observe strict Discipline of the Institution and abide by the rules and regulations framed from time to time by the management. Your basic job responsibilities will be Teaching, Instructions in laboratory, student assessment and evaluation, assessment and evaluation, assisting in consultancy and R & D services, Developing, resource material and laboratory development, co-curricular and extra curricular activities. Apart from these you are entitled for any other responsibility assigned to you by H.O.D., Principal and Administration. **Appointment will be for complete one academic year i.e. 2024-25. In between you can't leave the college without giving prior notice of at least 1 month.**

If you are agreeable to the Terms & Conditions mentioned above you should send your acceptance letter & report your duties on or before 01-07-2020. Otherwise we will be free to call fresh candidate.

1. Name : Ms. Asmita Ghongade
32. Date of Birth : 24/06/1990
33. Educational Qualification : M.B.A.
34. Work Experience :
 1. Teaching : Nil
 2. Research : Nil
 3. Industry : Nil
 4. Others : Nil
5. Area of Specializations : .
6. Subject teaching at
 1. Under Graduate Level :

- 2. PostGraduateLevel :
- 7. ResearchGuide
 - 1. Master : Nil
 - 2. Ph.D : Nil
- 8. No.ofpaperspublishedin
 - 1. NationalJournals : Nil
 - 2. InternationalJournals : Nil
 - 3. Conferences : Nil
- 9. ProjectsCarriedout : DentalClinicProject,Online
ShopingSystem.
- 10. Patents : Nil
- 11. TechnologyTransfer : Nil
- 12. ResearchPublications : Nil
- 13. ArticleEntitle : Nil
- 14. No.ofBookspublishedwithdetails:Nil

